

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: April 28, 2015	Time Needed: 5 minutes												
Requesting Department: Public Works	Presenter(s) Name: Bill Bess												
Motion before the Board: Approve Public Works hiring of temporary summer help positions.													
Recommendation: (who, what, where, when, how, etc.) Staff recommends approval.													
<p>Background: (why should it be done, what will happen if not approved, etc. include resolution)</p> <p>In order to accomplish our aggressive summer construction schedule we are requesting to hire (12) twelve temporary employees starting May 4, 2015 and work through September 25, 2015. We would like to hire students who are interested in summer work utilizing the following criteria:</p> <ol style="list-style-type: none"> 1. Eighteen years or older 2. Arizona driver's license 3. Physical ability to perform the duties required 4. Some mechanical, engineering, and highway construction knowledge/experience <p>We have used this program for several years with good success. We feel that these employees are very important to our summer construction schedule and we request that the board authorize the program as presented.</p>													
<p>Fiscal Impact: (what will it cost, where funds will come from, is it budgeted, etc.)</p> <p>Temporary funds are budgeted in FY 14/15 AND FY 15/16 Public Works budget.</p>													
Reviewed and approved by:	<table style="width: 100%; text-align: center;"> <tr> <td>County Manager</td> <td>County Attorney</td> <td>Human Resources</td> <td>Finance</td> <td>IT</td> <td>Public Works</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	County Manager	County Attorney	Human Resources	Finance	IT	Public Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
<p style="text-align: center;">Board Action Taken</p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Approved <input type="checkbox"/></td> <td style="text-align: center;">Denied <input type="checkbox"/></td> <td style="text-align: center;">No Action <input type="checkbox"/></td> <td style="text-align: center;">Continued <input type="checkbox"/></td> <td style="text-align: center;">Continued to: _____</td> </tr> </table> <p>Approved with changes as follows: _____</p>		Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	No Action <input type="checkbox"/>	Continued <input type="checkbox"/>	Continued to: _____							
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	No Action <input type="checkbox"/>	Continued <input type="checkbox"/>	Continued to: _____									
<p>Clerk's Notes</p>													
Date:	Initial:												

REMINDER: Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday before the BOS meeting.**